

Hampton School

Activity / environment	Fifth Year Geography trip to London Docklands	Assessment date	
Educational objectives	Support curriculum topics of Industry, Globalisation and Urban Environments	Completed by	JFO
EVC to sign		Date reviewed	19/06/18

1. Hazard	2. Level of risk?	3. Who might be harmed?	4. Is the risk adequately controlled?	5. What further action is needed to control the risk?
Independent outgoing journey	Medium	Pupils	Parents and Pupils advised that responsibility for the outgoing journey lies with them. Pupils will be given clear directions to the meeting point and briefing about behaviour. Boys familiar with train travel.	Staff mobiles will still be available to boys
DLR	Low	Pupils and staff	Pupils will stand away from the platform edge. Staff will supervise pupils entering and alighting from the train. Pupils will hold on to safety straps or sit down as train is moving	Pupils briefed on safety before getting on the train, and supervised by staff throughout journey
Boat Trip	Medium	Pupils and staff	Use of reputable cruise company. Pupils will hear safety advice about emergency action from the cruise company once on board. Pupils will remain in enclosed area unless in small groups accompanied by a member of staff.	Active staff supervision throughout the journey
Cable Car	Low	Pupils and staff	Known area, limited hazards. Staff will draw pupil attention to the safety signs in each capsule. Staff will be present in each capsule	Pupils will be briefed prior to queue
Individuals becoming lost or separated	Low	Pupils	Pupils divided into groups, each group accompanied by 2 members of Staff, from North Greenwich Station	Staff carry mobile phone; Home based staff contact number given to pupils and staff. Pupils instructed on

			to London Eye Pier. Registers taken at appropriate places throughout day when a change in transport mode occurs. Head counts taken at regular intervals by allocated member of staff.	emergency procedure. Home based staff contact given mobile number of staff on trip. All staff to have list of pupils on the trip.
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Medical emergency / incident	Low	Pupils and staff	Identify pupils on trip prior to departure for specific medical conditions or behaviour.	Close monitoring of individuals whose behaviour may cause concern. School contact to be briefed on emergency procedures.
Incidents with members of the public	Low	Pupils	Brief pupils on standards of behaviour. No direct contact with members of the public required.	Pupils will not be left unsupervised at any point
Independent return journey	Medium	Pupils	Parents and Pupils advised that responsibility for the return journey lies with them. Pupils will be released as a group with clear directions to the station and briefing about behaviour. Boys familiar with train travel.	Staff mobiles will still be available to boys
Medical Conditions	A full list of medical conditions will be circulated to staff on the trip. Mrs Cash used to be school nurse and is accompanying trip and will be placed in groups with any particularly vulnerable individuals.			