



Theatre Technician Venue & Technical Specification





The Theatre technician role here at the Hammond Theatre at Hampton School would be a perfect opportunity for a multi-skilled recent graduate from a Technical Degree course, who wants to experience all areas of theatre before specializing.

You would be working with state of the art equipment, not often found in a regional theatre let alone a school venue.

We have 12 Elation moving heads, as used aboard the new Royal Caribbean Ships

34 Elation Six Par 300 as used in Cruise Liners and Theme Parks all over the World.

All controlled from our Avolite Tiger Touch Pro or our brand new Ion XE, both of which are Industry Lighting Standard desks,

We have a full D&B PA consisting of 4 E9, 4 E18 Subs and 6 E3 controlled by our Soundcraft Vi1 Digital Desk.

The theatre is an incredibly flexible space, with two large Serapid Chain Drive stage lifts; all fully retractable curved seating; 3 trapdoors; rotatable acoustic roof panels on electric fly bars plus 8 movable and rotatable stage portals, meaning the venue is fully adjustable with minimal effort.

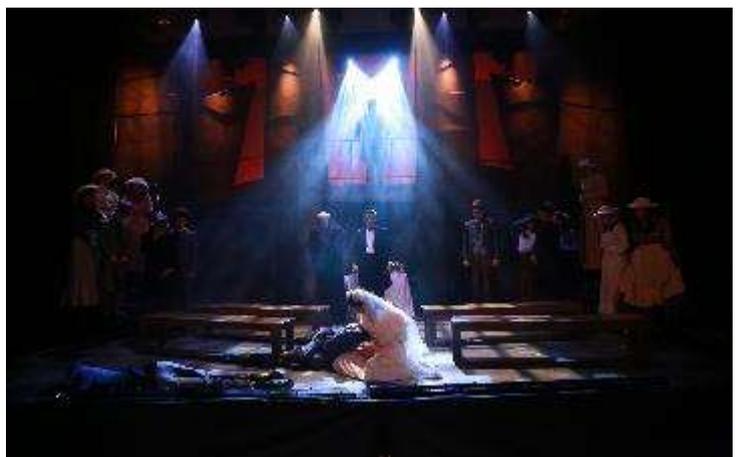
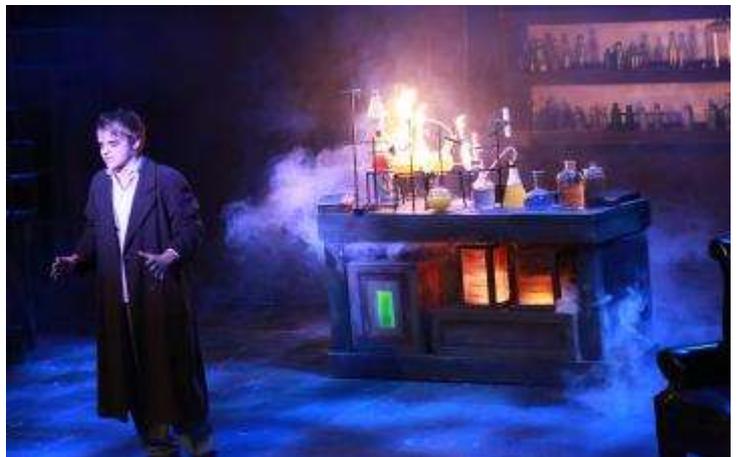
Included in your responsibilities is our online box office which is your responsibility to setup and update for events along with our website and media feeds.

We have also a large, flexible studio space..

There are numerous opportunities to design lighting and sound for all of the internal shows we do, the scale of which is show in photo on this page.

The set for our production of Jekyll and Hyde came from the original UK tour. We also show regular screenings from the National Theatre and Royal Opera House Live

This position represents a fantastic opportunity to learn and develop in an exceptionally well equipped theatre and a great team.



1. Post

The role is to assist the Theatre Manager with the running of the performance spaces within the School and other venues, internal and external used for events and performances. You will have experience of working in a live entertainment environment and possess a strong knowledge of technical theatre, including lighting design, moving light and technical systems maintenance; experience of Avolite lighting desks and Sound Craft digital Sound desk is preferable. The position is Full time.

2. Duties

A list of duties is attached, however it should be read in conjunction with the Job Description to be found by following the link to our website <https://hamptonschool.org.uk/>. This list is not necessarily comprehensive.

The Technician will:

- Ensure that all productions, concerts and other events, including Assemblies and INSET days receive appropriate technical support.
- Alongside the Technical Manager, support the staff in charge of events and performances, to demonstrate and exercise skills in production management, briefing of designers, management of freelance/casual technical staff and set-ups for productions and events.
- To attend, as required, all technical rehearsals, dress rehearsals and performances.
- To provide technical support as required for the curricular and co-curricular work of the drama and music departments under the direction of the Technical Manager.
- To design, rig and program lighting for drama productions, concerts and other events these productions largely take place in the Theatre but may sometimes use other venues around the school and occasionally off-site venues.
- To work with the Theatre Manager to change the layout of the Theatre, as determined by the schedule of events.
- Ensure that any risk assessments and other relevant documentation for productions are completed and signed off in conjunction with the Theatre Manager.
- Manage a technical crew of students, and assist technical candidates during academic lessons.
- To assist the Theatre Manager in ensuring that the Theatre and associated performance spaces are effectively managed, that all issues of maintenance or repair are dealt with promptly via the Maintenance department and that they are fit for use at all times.
- To brief external contractors / hirers on health and safety requirements and fire productions in the absence of the Theatre Manager. Keep up to date with all health and safety requirements and regulations.
- Be responsible, in conjunction with the Theatre Manager, for ensuring all relevant equipment in the venues the School uses for events and performances is certified safe for use (e.g. through PAT testing).
- To work with appropriate staff in support of new projects and initiatives.
- To effectively deputise for the Technical Theatre Manager in his absence.
- Update the Photo Gallery on the Performing Arts area of the school website and the Virtual Learning Environment (VLE)
- Setting up and maintaining the Box Office System where necessary
- To ensure that all departmental paperwork, user information, guidance notes, signage is kept current, in conjunction with the Theatre Manager

