



HAMPTON SCHOOL

(HMC 1270 boys 11-18, 380 in Sixth Form)

SCHOOL RECEPTIONIST

Hampton School requires a Receptionist to cover a busy school reception area between the hours of 7.30am – 12.45pm

This position is term time only (approximately 35 weeks) with a requirement to work an additional five days (at reduced hours) during the public examination results period in August.

The salary will be £13,732 per annum (full-time equivalent would be £23,222) and the post holder will enjoy a number of staff benefits.

The closing date for applications is Monday 19 June 2017 at 9am.

Further details and an application form may be obtained from the Hampton School website www.hamptonschool.org.uk. Application forms to be emailed to recruitment@hamptonschool.org.uk.

Hampton School is committed to safeguarding and promoting the welfare of children and the successful applicant will be subject to child protection screening appropriate to the post, including checks with past employers and an enhanced disclosure through the DBS. Hampton School is an equal opportunities employer. Registered Charity No 1120005. Company No 06264434.