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# HAMPTON SCHOOL

## JOB DESCRIPTION

### HEAD OF HISTORY

From January or April 2022

**JOB TITLE:** Head of History

**REPORTING LINE:** Deputy Head (Academic)

#### ABOUT HAMPTON SCHOOL

Hampton is one of the country's leading, most successful and best-resourced independent schools, where we have been helping boys to fulfil their potential and realise their aspirations for nearly 460 years. We are a lively, friendly and caring School community, in which innovative teaching is underpinned by strong shared values and complemented by outstanding pastoral care. We aspire to enable our boys not only to make sense of the world but also to want to go out and improve it. Hamptonians are expected to aspire to personal best while supporting those around them with kindness.

Our pupils' public examination results and university entrance record consistently rank among the best achieved anywhere. Around 95% of Hampton leavers go on each year to undergraduate courses at Russell Group universities; 20-30 Hamptonians are offered places at Oxford and Cambridge annually and 20% of our Class of 2021 attend global top-10 universities. An increasing number of our leavers go on to study at US Ivy League universities, often on academic and/or sporting scholarships. Our alumni network is extremely strong and former pupils remain very interested in their School, in no small part due to the exceptionally warm and mutually respectful relationships enjoyed between Hampton staff and pupils.

Situated on a greenfield site in a leafy suburb of South West London, Hampton benefits from over 27 acres of playing fields within spacious grounds; a generous investment programme ensures that pupils and staff benefit from first-class facilities across all areas of School life. These include a state-of-the-art 3G sportsground, a large Sports Hall and The Hammond Theatre, along with an excellent library and specialist facilities for Art, Music, Science, Technology, IT and Languages. We have recently opened a superb Sixth Form Study and Careers Centre. The Millennium Boat House, shared with our neighbouring girls' school, Lady Eleanor Holles (LEH), enjoys a prime location on the nearby River Thames and provides the focal point for our renowned Boat Club.

Visitors from the Independent Schools Inspectorate (ISI) concluded in March 2016 that Hampton's academic and all-round excellence merited the rarely awarded ISI assessment of pupils' achievements and learning being 'Exceptional'. The inspection team's findings in all other areas were similarly pleasing and the highest possible judgements were achieved across the board. A further Regulatory Compliance Inspection in 2019 reported the School to be fully compliant. A copy of the full ISI reports can be found on the School website.

We hope you share our vision for an inspiring, modern and forward-thinking liberal education. Further information for applicants can be found within our Hampton Prospective Teacher brochure, linked [here](#).

## **ROLE SUMMARY**

This is an excellent opportunity to lead a vibrant and successful department in a happy, high-achieving setting. The successful applicant will be responsible for the History curriculum and strategic direction of the department, along with the development of learning and teaching in the subject. Pupils' enthusiasm for the study of History is encouraged by imaginative, varied and challenging courses at all levels of the School, up to and including Oxbridge preparation.

## **THE DEPARTMENT**

History is taught as a discrete subject to all pupils in the First to Third Years (National Curriculum Years 7-9) during two 40-minute single periods per week. In the Fourth and Fifth Years, pupils who opt for History (usually between 120 and 150) follow the CIE IGCSE course on 20<sup>th</sup> Century World History during four taught periods per week. Results are excellent: over 90% of pupils are awarded GCSE grades 9-7.

In the Sixth Form, 80 pupils currently study AQA's A Level History course in classes of five to nine pupils. Currently, groups are taught by two different members of the department, with teachers remaining with their sets throughout the course wherever possible. The teaching of 16<sup>th</sup> Century British and 20<sup>th</sup> Century Germany topics are shared between teachers, as is the supervision of the US Civil Rights coursework topic. Pupils are taught for seven periods per week in the Lower Sixth and nine periods per week in the Upper Sixth. The department has recently reverted to A Level following a period of successfully teaching Pre-U History. In the final three years of teaching the Pre-U History course, the department averaged around 85% A\*A (Pre-U equivalent) grades a year. Extension classes are offered to those applying for History or related degree courses at Oxbridge. The department has a very strong track record of enabling Sixth Formers to read for History degrees at these and other Russell Group universities.

Public examination specifications:

IGCSE	CIE	History (20 <sup>th</sup> Century World)
A Level	AQA	History

There are 14 members of the History Department, including one of the Deputy Heads and The Headmaster. Colleagues are friendly, collegial in approach, and generous in sharing their teaching resources and ideas. The Department benefits from a pleasant, spacious office and a number of dedicated teaching rooms in the Alexander Centre building. All members of the Common Room are provided with a laptop.

## **MAIN RESPONSIBILITIES**

### *Strategic Direction and Development*

- To develop a clear vision and strategy for the History department and curriculum
- To produce an annual Departmental Development Plan, in keeping with the whole-School Development Plan and Hampton's Aims and Ethos
- To monitor and assess the progress made towards achieving the aims of the History Department Development Plan
- To collaborate with other subject departments and to share good practice
- To keep up-to-date with academic developments in the subject and changes to the National Curriculum for History
- To establish and promote departmental policies in line with whole-School policies on such areas as differentiation, independent learning, stretch and challenge for the most able pupils, assessment and homework
- To submit an annual departmental review of public examination results to the Deputy

- Head (Academic), with reference to baseline data and other measures of performance
- To review teaching and learning in the History department light of public examination results
- To keep the Departmental Handbook under review and to ensure that an up-to-date version is made available to colleagues at the start of each academic year
- To ensure that Health and Safety policies are up-to-date and followed

#### *Teaching and Learning*

- To encourage innovative and imaginative curriculum work, pedagogy and the sharing of teaching resources
- To establish high standards for teaching and learning within the department and to carry out regular intra-departmental lesson observations
- To assist with the regular evaluation of members of the department via the School's Professional Development Review programme
- To keep schemes of work under regular review and to ensure at the start of each academic year that appropriate guidance is available for members of the department
- To coordinate the setting and marking of internal examination papers

#### *Leading and Managing the History Department*

- To engender a collegial atmosphere in the department, which enables all colleagues to develop and maintain an enthusiastic, confident attitude towards the excellent teaching of History in an academically selective school setting
- To support the development and induction of PGCE students, NQT candidates and new teachers, liaising with the Induction Coordinator
- To advise the Deputy Head (Academic) of departmental training needs
- To support departmental colleagues, wherever and however appropriate (e.g. in the development of classroom management strategies)
- To maintain clear records of all pupils' progress in History, including internal assessments, examinations and external examination results
- To hold regular, minuted departmental meetings

#### *Efficient and Effective Deployment of Resources*

- To produce timetable requirements in consultation with the Deputy Head
- To advise The Headmaster on the appointment of new History department staff
- To prepare and oversee the annual History department budget
- To ensure that History teaching rooms, furniture, equipment, wall displays, etc. are maintained to a high standard, in order to create an effective and stimulating learning environment
- To oversee the issue and return of books etc. to pupils, maintaining stock appropriately and to liaise with the Librarian regarding library requirements

### **PERSON SPECIFICATION**

The successful candidate is likely to be able to demonstrate the following skills, qualifications and experience:

#### **Essential Criteria:**

- Commitment to the paramount importance of the safeguarding and wellbeing of pupils
- A good History honours graduate from a leading university
- An enthusiastic commitment to all aspects of the History department's programmes of academic and co-curricular activities across the age range
- A teaching qualification and previous teaching experience
- Excellent communication skills, oral, written and in the use of ICT (Microsoft Office). All teaching staff are supplied with a laptop computer
- The ability to demonstrate characteristics of outstanding teaching practice

- An awareness of the demands of teaching bright students and a commitment to fostering high academic achievement in an academically selective school setting
- The ability to manage and effectively lead the department as well as working as part of the team
- A professional, collaborative approach that inspires confidence in pupils, parents and colleagues
- Calmness and efficiency, with the ability to work under pressure when required to do so
- Commitment to continuing professional development through attendance at INSET courses
- A keen eye for detail and a high level of administrative ability
- Willingness to contribute to the rich programme of co-curricular History activities, visits and trips
- Assiduous and willing to avoid the '9 to 4 approach'
- Commitment to the all-round ethos of the School, including its co-curricular activities and pastoral approach
- A willingness to organise and lead History day visits and residential trips, including during School holiday periods
- An understanding of appropriate Health and Safety requirements

#### **Desirable Criteria**

- A higher degree or experience of educational/subject-specific research
- Experience of leadership and management of people and resources
- The ability to develop and maintain effective relationships with all members of the school community and outside agencies
- Evidence of successful project management, incorporating planning, successful implementation and effective evaluation of strategies
- Experience of external examining
- Experience of preparing pupils for Oxbridge entrance
- Knowledge of the requirements and operation of the Independent School Inspectorate in terms of teaching, learning and assessment

#### **TRAINING**

- To attend INSET training outside the School where appropriate to increase competence, proficiency and safety awareness.
- First Aid Training as required.

The Hampton School Trust Governors also currently offer the following non-contractual benefits to teaching staff, subject to any terms and conditions and the School's eligibility requirements: private medical insurance (PHC); death-in-service benefit insurance policy; a Medicash healthcare cash plan; the Teachers' Pension Scheme, personal accident insurance, School fee remission, cycle to work scheme, lunch, sports facilities and counselling.

*Please note that the above list is not exhaustive and that non-contractual benefits are provided at the discretion of the Governors.*

#### **EQUAL OPPORTUNITIES**

It is the policy of Hampton School to provide equal employment opportunities for all qualified individuals; to prohibit discrimination in employment on any basis protected by applicable law, including but not limited to race, colour, religious creed, marital status, sex, sexual orientation, ancestry, national origin, age, medical condition or disability. Hampton School promotes equal employment opportunities in all aspects of employment through positive employment policies and practices. If any special requirements are needed to attend an interview, please inform the School's HR Department in advance.

**SAFEGUARDING**

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the School's Safeguarding Policy and Procedures at all times. If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School s/he must report any concerns to the School's Safeguarding Designated Persons or to the Headmaster.

**Please note that all appointments are subject to the Hampton School Trust Recruitment, Selection and Disclosure Policy and Procedure.**

*Hampton School  
September 2021*