

**Use of Hurst Park and Risk Assessment: Hampton Heads 19.11.2016 & 19.2.17**

Contact	Event Organiser or Deputy to be onsite at Hurst park during the event. He/She to be contactable by mobile telephone. All relevant parties to be circulated with number. He /she will also be contactable by Radio which are used by the race marshals, one of which is located with St John's Ambulance.
Hurst Park	Areas to be taped off to stop competitors using these areas; Around mound leading to the car park. Area around the tree on the right hand side of the entrance road, where bulbs are planted. Along the river opposite Island to stop any boats being boated in the channel.
Puplic	At all times awareness and extreme caution must be taken to avoid incidents with other Park users. Notices put up to advertise the event two weeks prior to the event. Letters sent to local residents to inform them of the event taking place. Police and Enviroment Agency notified in advance of the event.
First Aid	First Aid cover is supplied on land with St John's Ambulance On water First Aid and emergency rescue is covered by three safety boats supplied through Northern Exposure a specialist water borne saftey organisation
Car Parking	Cones to be placed on along entrance road into Car Park to stop parking along this road to allow access in and out of Hurst Park. Members of Hampton School Boat Club Parents Association to direct and guide cars to the most appropriate area for parking. Members of Hampton School Boat Club Parents Association to ensure that access to and from the car parking areas are kept free of jams and conjection. If ambulances are required hampton Schoolparents to ensure they have clear direction and priority in where to go. Car park is puplic and not reserved for use by Hampton Head. Where possible give priority to local users
Trailers	Trailers are to be parked in one line on the river side of the temparoy roadway. Ensure trailers are parked sensibly to allow easy use of area for competitors and puplic. Only towing vehicles and competitor Minibuses to be allowed on the area facing the boating area, left side off entrance road. Towing vehicles and trailers to drive with extreme care and caution. Spectators cars to parked on the right of the roadway, cars to be shown where to park by parking marshals. Drivers to be told to keep speed to very slow and be aware of pedestrians.
Competitors	Boats to be rigged near to the trailers, ensuring a clear area is left for access by trailers and pedestrians.
Toilets	Toilets will delivered and placed as directed Race Organiser these will be monitored by the Hampton School staff in the boating area.
Boating	Boating to be directed by Chief Umpire, Hampton Staff to monitor and control boating times to ensure a safe and even flow of boats going on the water and coming off after racing.
Litter	All Litter to be cleared by Hampton School. Visitors encouraged to dispose of litter in Bin supplied.

Closing Park	Hurst Park to have all barriers and Gates locked after area has been check and is clear of visitors.
	Toilets and Tempoary roadway to be cleared on the evening of the event.
Competition	Competition to have it's own risk assesment as stated by British Rowing
Insurance	Event to be covered by the schools Puplic Liabilty Insurance to a minimum level of 5 million pounds.
Incidents	All incidents to be reported to event organiser and recorded