



## HAMPTON SCHOOL

(HMC 1290 boys 11-18, 400 in Sixth Form)  
(Hampton Pre-Prep & Prep IAPS 220 boys and girls 3 – 11)

### **PURCHASE LEDGER CLERK**

Hampton School, including Hampton Pre-Prep and Prep School requires a Purchase Ledger Clerk to join the team. Based in the Bursary at Hampton School the appointment is full time and will be responsible the purchase ledger and other accounts functions. The position is to start as soon as possible and the salary will be £23,478 per annum with other benefits.

A completed Application Form including the details of two referees should be sent to [recruitment@hamptonschool.org.uk](mailto:recruitment@hamptonschool.org.uk) by 9:00 by Friday 19 February 2016. Further details and an application form can be downloaded from the School website.

**Hampton School, Hanworth Road, Hampton, TW12 3HD.**  
**Tel: 020 8979 0476 Email: [recruitment@hamptonschool.org.uk](mailto:recruitment@hamptonschool.org.uk)**  
**[www.HamptonSchool.org.uk](http://www.HamptonSchool.org.uk)**

Hampton School is committed to safeguarding and promoting the welfare of children and the successful applicant will be subject to child protection screening appropriate to the post, including checks with past employers and an enhanced disclosure through the DBS.  
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